

Setting System Time & Date

1. Enter program mode:

- Press Transfer
- Dial 200
- Enter Passcode: (See System Administrator)
- Press 1
- Press Speaker

2. Dial 505

The display will look similar to this:

```
OLD : 6010184 : 0047
NEW : WMMDDYY : HHMM
```

```
OLD : 6010184 : 0047
NEW : 3020994 : 1445
```

```
OLD : 3020994 : 1445
NEW : WMMDDYY : HHMM
```

The first digit entered represents the day of the week:

- | | |
|--------------|-------------|
| 1. Monday | 5. Friday |
| 2. Tuesday | 6. Saturday |
| 3. Wednesday | 7. Sunday |
| 4. Thursday | |

The next two digits entered represent the month:

- | | |
|--------------|---------------|
| 01. January | 07. July |
| 02. February | 08. August |
| 03. March | 09. September |
| 04. April | 10. October |
| 05. May | 11. November |
| 06. June | 12. December |

The next two digits entered are the year:

- 2000 = 00
- 2001 = 01
- 2002 = 02

And so on.

The last four digits entered are the time:

The time **MUST** be entered in military time!!!

3. When finished press the Transfer key to exit programming.